



NALSAR
University of Law, Hyderabad
(Accredited with 'A' grade by NAAC)

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e-nexus for Law
Directorate of Distance Education

NALSAR UNIVERSITY OF LAW, HYDERABAD

DIRECTORATE OF DISTANCE EDUCATION (DDE) CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)

Justice City, Shameerpet, Medchal Dist., Hyderabad – 500101, Telangana, India

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Dt : June 1, 2021

ADMISSION NOTIFICATION 2021-2022

NALSAR University of Law was established by Act No. 34 of 1998 to provide comprehensive legal education and to promote quality researches in the discipline of law and allied subjects both in regular as well as distance mode. Ever since its establishment, it has emerged as one of the preferred destinations for bright students from across India.

The University campus is located on sprawling 50-acre site abutting the Shameerpet Lake about 26 kilometres from Hyderabad.

NALSAR University of Law has been recognized by the Bar Council of India & University Grants Commission. It has been graded as Category-I University by the UGC under Categorization of Universities (only) for Grant of Graded Autonomy Regulations, 2018. NALSAR has been accredited by NAAC with 'A' grade ('A++' grade as per new grading system) with 3.60 CGPA out of 4.00 which is the highest score among all the National Law Schools and Law Colleges in the country.

Apart from Undergraduate 5-year B.A., LL.B.(Hons.), One Year LL.M. Programme, M.Phil., Ph.D. and Integrated LL.M., Ph.D. programmes, the University through its Department of Management Studies also offers the 2-Year M.B.A. Programme in regular mode. To disseminate knowledge and to provide avenues for the working professionals, the University through its Centre for Distance and Online Education (CDOE) has been offering Master's and Advanced Diploma programmes through Open and Distance Learning mode in the emerging and contemporary areas for almost last two decades.

The Centre for Distance and Online Education (CDOE) at NALSAR invites applications for admission to the following courses for the academic year 2021-2022 which are offered through Open and Distance Learning Mode:

S.No.	Programme
1.	2-Year M.A. (Aviation Law & Air Transport Management)
2.	2-Year M.A. (Security & Defence Laws)
3.	2-Year M.A. (Space & Telecommunication Laws)

S.No.	Programme
4.	One-Year Advanced Diploma in Patents Law
5.	One-Year Advanced Diploma in Cyber Laws
6.	One-Year Advanced Diploma in Media Laws
7.	One-Year Advanced Diploma in International Humanitarian Law
8.	One-Year Advanced Diploma in Alternative Dispute Resolution
9.	One-Year Advanced Diploma in Family Dispute Resolution
10.	One-Year Advanced Diploma in Drafting, Negotiation & Enforcement of Contracts
11.	One-Year Advanced Diploma in Aviation Law & Air Transport Management
12.	One-Year Advanced Diploma in GIS & Remote Sensing Laws
13.	One-Year Advanced Diploma in Maritime Laws
14.	One-Year Advanced Diploma in Criminal Law & Forensic Science
15.	One-Year Advanced Diploma in Financial Services & Legislations

ABOUT THE PROGRAMMES:

These courses can be taken by fresh graduates and working professionals. The Programmes have Personal Contact Programmes (PCP) from leading experts of academics, industry, legal fraternity, in addition to the online support and updates on course materials through Web resources. The Course content and deliveries are as intense as that of regular programmes and prepare the candidates for professional assignments. The PCP and the examinations will be held only at Hyderabad. In case of any Force majeure / Government restrictions, University may decide to conduct the Personal Contact Programmes / Examinations in online mode.

Programme	Eligibility
<ul style="list-style-type: none"> 2-Year M.A. (Aviation Law & Air Transport Management) 	<ul style="list-style-type: none"> Bachelor's Degree or an equivalent Degree in any discipline from any recognized University; or 3-year Degree/Diploma in Aircraft Maintenance Engineering (AME) Candidates appearing for the final year examination of Graduation / Engineering are also eligible to apply. In such a case, the admission will be subject to the submission of the passing certificate of the qualifying examination on or before September 30, 2021.
<ul style="list-style-type: none"> 2-Year M.A. (Security & Defence Laws) 2-Year M.A. (Space & Telecommunication Laws) 	<ul style="list-style-type: none"> Bachelor's Degree or an equivalent Degree in any discipline from any recognized University; or Candidates appearing for the final year examination of Graduation / Engineering are also eligible to apply. In such a case, the admission will be subject to the submission of the passing certificate of the qualifying examination on or before September 30, 2021.

Programme	Eligibility
<ul style="list-style-type: none"> • One-Year Advanced Diploma in Patents Law • One-Year Advanced Diploma in Cyber Laws • One-Year Advanced Diploma in Media Laws • One-Year Advanced Diploma in International Humanitarian Law • One-Year Advanced Diploma in Alternative Dispute Resolution • One-Year Advanced Diploma in Family Dispute Resolution • One-Year Advanced Diploma in Drafting, Negotiation & Enforcement of Contracts • One-Year Advanced Diploma in GIS & Remote Sensing Laws • One-Year Advanced Diploma in Maritime Laws • One-Year Advanced Diploma in Criminal Law & Forensic Science 	<ul style="list-style-type: none"> • Bachelor's Degree or an equivalent Degree in any discipline from any recognized University; or • Candidates who complete three years of their 5-Year Integrated LLB Degree Programme in Law are also eligible to apply; or • Candidates appearing for the final year examination of Graduation/ Engineering are also eligible to apply. In such a case, the admission will be subject to the submission of the passing certificate of the qualifying examination on or before September 30, 2021.
<ul style="list-style-type: none"> • One-Year Advanced Diploma in Aviation Law & Air Transport Management 	<ul style="list-style-type: none"> • Bachelor's Degree or an equivalent Degree in any discipline from any recognized University; or • 3-year Degree/Diploma in Aircraft Maintenance Engineering (AME) • Candidates who complete three years of their 5-year integrated LLB Degree programme in Law are also eligible to apply; or • Candidates appearing for the final year examination of Graduation/ Engineering are also eligible to apply. In such a case, the admission will be subject to the submission of the passing certificate of the qualifying examination on or before September 30, 2021.
<ul style="list-style-type: none"> • One-Year Advanced Diploma in Financial Services & Legislations 	<ul style="list-style-type: none"> • Bachelor's Degree or an equivalent Degree in any discipline from any recognized University; or • Candidates appearing for the final year examination of Graduation / Engineering are also eligible to

Programme	Eligibility
	<p>apply; or</p> <ul style="list-style-type: none"> • Candidates who complete three years of their 5-year integrated LLB Degree programme in Law are also eligible to apply; or • Full Members of ICSI/ICAI/ICMAI (Or) those who complete Intermediate of ICAI, Executive Level of ICSI and Intermediate of ICMAI; or • Full members of Institute of Actuaries of India (IAI) or who complete stage 2 of IAI.

***Note : In view of the National Education Policy, 2020, a provision has been made for Lateral Admission in the Second Year MA Programme offered in the relevant specialisation for the candidates enrolled for the One Year Advanced Diploma in Aviation Law & Air Transport Management.**

Further as per NEP 2020, ‘EXIT’ option is also available for the candidates enrolled for M.A. (Aviation Law & Air Transport Management). If a candidate opts to EXIT after completion of the FIRST YEAR, she / he would be awarded Advanced Diploma Certificate in the said specialisation.

For details and complete information, please check the concerned Programme page on our website.

ADMISSION PROCEDURE:

Direct Admission subject to fulfilment of the eligibility criteria for the said programme.

The Online portal for submitting the Application Form for admission shall be open from June 1, 2021 to August 16, 2021 on www.dde.nalsar.ac.in or www.nalsarpro.org

HOW TO APPLY:

All the candidates should apply online. The online application form is available on the website www.dde.nalsar.ac.in or www.nalsarpro.org

STEP1: The candidate should register by providing the email id and other details on the registration page. The candidate has to create their password in the registration page itself. The email id entered in the registration page will be their login id and the password created there will be the password for opening the online application form.

STEP2: The candidate should login using the login id and password.

STEP3: Kindly go through the Admission Notification for complete details on the Dash Board and proceed for filling the application form.

STEP4: Fill all the details in the application form. All mandatory fields (with *) should be filled compulsorily. Upload all the documents and the photograph as listed in the application form.

STEP5: After filling all the details PRESS ‘Update Profile’ to save the data entered by you. Candidates can login and keep entering / modifying the data using Update Profile each time. Do not Press the SUBMIT button till you complete the process and verify the same.

STEP6: Verify all the information and the uploaded documents and PRESS ‘Download / Print’ button to save your application form with you as back up and future reference. Once all the information is verified

and downloading of the form is complete then PRESS 'SUBMIT' button. **After submission, changes cannot be made in the application form.**

STEP7: After submission, the next step is to make the Payment. Make the payment using the PayU payment gateway. Please verify the amount of fee from the Admission Notification for the selected programme before making the payment.

STEP8: If your payment transaction is successful, you will receive an acknowledgement. Please keep a copy of the acknowledgement along with the application form for future reference. If the payment transaction is failed then you need to do the payment process again till your transaction is successful. The payment acknowledgement can be downloaded from the 'Downloads' tab after successful payment.

Note: There is no need to submit the Printed Copy of the Application Form. Hence, the candidates are required to provide the correct information and upload all the relevant documents along with the photograph without fail. The reading material, ID cards and other information will be sent to the candidates as per the address / email provided by the candidates in the online application form. Incomplete applications will not be considered for admission.

Candidates are required to keep a copy of the online application and the payment acknowledgement with them and if required the University may ask for submission of the same along with all the attested documents at a later date.

Mandatory Documents to be attached (uploaded) with the application form:

1. Attested Copy* of the marks statement / Passing Certificate of X Standard (SSC) or equivalent. The name as appearing in the X Standard (SSC) or equivalent Certificate will be used by the University for all purposes including for the award of Diploma / Degree by the University.
2. Attested Copy* of Consolidated Statement of marks and the Degree Certificate / Provisional Degree (i.e., an examination equivalent to Graduation). Candidates awaiting results should submit an undertaking as per the format provided in the online application form.
3. In case of candidates who have completed three years of their 5-Year Integrated LL.B. Programme, then the candidate should submit an Undertaking and a letter issued by the competent authority from their Home Institution certifying the same. Format Undertaking and Letter from the Institution is available in the Online Application Form under the Qualifying Examination.
4. In case of a request for change of name, enclose affidavit along with a copy of Gazette Notification. In case of candidates whose name changes after their marriage, they should submit the marriage certificate along with a copy of an affidavit.
5. One passport size photograph.
6. Copy of the I.D. Card / Official letter as proof of being in Service issued by the relevant Authority in case of Defence personnel.
7. Copy of the SC / ST / Disability Certificate, wherever applicable.
8. Copy of Aadhaar Card/ PAN Card / Voter ID Card.

*Attested copy means a copy of the original document attested by the Gazetted Officer or a Notary.

DURATION, CONTINUATION AND TERMINATION:

Programme	Minimum Duration	Maximum Period
Master's Programmes	Two years	Four Years (including the year of admission)
Advanced Diploma Programmes	One Year	Two Years (including the year of admission)

To continue the admission beyond the minimum duration, the candidate has to pay the prescribed

Continuation Fee every year for the subsequent academic year(s) or till all the requirements are completed, whichever is earlier. If any candidate fails to pay the Continuation Fee as per the schedule, their admission will not be continued till the maximum period. The admission cannot be continued beyond the maximum period under any circumstances.

FEE STRUCTURE:

S.No.	Programme	Course Fee
1.	2-Year M.A. (Aviation Law & Air Transport Management)	Rs.40,000/- p.a. (SC/ST/PWD Category-38,000/- p.a.) (Defence personnel – Rs.35,000/- p.a.) For Advanced Diploma Candidates for Second Year M.A.: Rs. 50,000/- (SC/ST/PWD Category-47,500/-) (Defence personnel – Rs.45,000/-)
2.	2-Year M.A. (Security & Defence Laws)	Rs.40,000/- p.a. (SC/ST/PWD Category-38,000/- p.a.) (Defence personnel – Rs.35,000/- p.a.)
3.	2-Year M.A. (Space & Telecommunication Laws)	Rs.40,000/- p.a. (SC/ST/PWD Category-38,000/- p.a.)
4.	One Year Advanced Diploma in Patents Law	Rs.30,000/- (SC/ST/PWD Category-28,500/-)
5.	One Year Advanced Diploma in Cyber Laws	Rs.30,000/- (SC/ST/PWD Category-28,500/-)
6.	One Year Advanced Diploma in Media Laws	Rs.20,000/- (SC/ST/PWD Category-19,000/-)
7.	One Year Advanced Diploma in International Humanitarian Law	Indians - Rs.12,000/- (SC/ST/PWD Category-11,400/-) SAARC Countries – 240 USD Other Countries – 350 USD
8.	One Year Advanced Diploma in Alternative Dispute Resolution	Rs.30,000/- (SC/ST/PWD Category-28,500/-)
9.	One Year Advanced Diploma in Family Dispute Resolution	Rs.25,000/- (SC/ST/PWD Category-23,750/-)
10.	One Year Advanced Diploma in Drafting, Negotiation & Enforcement of Contracts	Rs.30,000/- (SC/ST/PWD Category-28,500/-)
11.	One Year Advanced Diploma in Aviation Law & Air Transport Management	Rs.30,000/- (SC/ST/PWD Category-28,500/-) (Defence personnel – Rs.25,000/-)
12.	One Year Advanced Diploma in GIS & Remote Sensing Laws	Rs.30,000/- (SC/ST/PWD Category-28,500/-)

S.No.	Programme	Course Fee
13.	One Year Advanced Diploma in Maritime Laws	Rs.30,000/- (SC/ST/PWD Category-28,500/-) (Defence personnel – Rs.25,000/-)
14.	One-Year Advanced Diploma in Criminal Law & Forensic Science	Rs.30,000/- (SC/ST/PWD Category-28,500/-)
15.	One Year Advanced Diploma in Financial Services & Legislations	Rs.30,000/- (SC/ST/PWD Category-28,500/-)

- ❖ Repeat Examination Fee / Supplementary Examination Fee : Rs.500/- per paper / per project.
- ❖ Continuation fee beyond the minimum duration of the programme till the maximum period: Rs.5000/- p.a. for M.A. Programmes and Rs.3,000/- p.a. for Advanced Diploma Programmes.
- ❖ Re-evaluation Fee : Rs. 1,000/- per paper
- ❖ Boarding & Lodging charges at the campus (subject to availability) during classes/exams will be extra as per the University Rules.
- ❖ Convocation fee will be charged separately as per the University Rules.

Note :

- If a candidate belongs to SC / ST / PWD Category and also Defence Personnel, then the candidate should pay the fee applicable for Defence Personnel.
- If a candidate fails to submit the projects / assignments / case studies for the subjects offered in the relevant semester, then the candidate should pay the applicable repeat examination fee per subject for submission of the project / assignment / case study at a later date.
- The University reserves the right to revise the fee structure from time to time.

COURSE STRUCTURE & EVALUATION PATTERN:

	Pattern	No. of Papers	No. of hours of contact sessions	No. of assignments / Projects / Case Studies	Evaluation Pattern
• 2-Year M.A. (Aviation Law & Air Transport Management)	Semester	12 papers + Dissertation	I & II Semester – 06 days; III Semester – 07 days; IV Semester – 04 days	12	All subjects : Assignment(s) / Project / Case Study :30 Marks End Semester Examination: 70 Marks Dissertation (200 Marks) Written Report: 150 Marks Viva-Voce Examination: 50 Marks
• 2-Year M.A.	Semester	12 papers + Dissertation	I, II & III Semester –	12	All subjects : Assignment(s) /

	Pattern	No. of Papers	No. of hours of contact sessions	No. of assignments / Projects / Case Studies	Evaluation Pattern
(Security & Defence Laws) • 2-Year M.A. (Space & Telecommunication Laws)			07 days in each semester		Project / Case Study :30 Marks End Semester Examination: 70 Marks Dissertation (200 Marks) Written Report: 150 Marks Viva-Voce Examination: 50 Marks
<ul style="list-style-type: none"> • One-Year Advanced Diploma in Patents Law • One-Year Advanced Diploma in Cyber Laws • One-Year Advanced Diploma in Media Laws • One-Year Advanced Diploma in International Humanitarian Law • One-Year Advanced Diploma in Alternative Dispute Resolution • One-Year Advanced Diploma in Family Dispute Resolution 	Annual	04 papers	04 days – two times in a year	Nil	Annual Examination : 100 marks

	Pattern	No. of Papers	No. of hours of contact sessions	No. of assignments / Projects / Case Studies	Evaluation Pattern
<ul style="list-style-type: none"> • One-Year Advanced Diploma in Drafting, Negotiation & Enforcement of Contracts 					
<ul style="list-style-type: none"> • One-Year Advanced Diploma in Aviation Law & Air Transport Management • One-Year Advanced Diploma in GIS & Remote Sensing Laws • One-Year Advanced Diploma in Maritime Laws • One-Year Advanced Diploma in Criminal Law & Forensic Science • One-Year Advanced Diploma in Financial Services & Legislations 	Semester	06 papers	05-06 days in each semester	06	<p>All subjects : Assignment(s) / Project / Case Study :30 Marks</p> <p>End Semester Examination: 70 Marks</p>

GENERAL INFORMATION:

1. For more details visit our website www.dde.nalsar.ac.in; or nalsarpro.org
2. Incomplete applications will not be considered for admission. Any concealment of the required information or furnishing wrong information will amount to cancellation of admission at any time without refund of fee.
3. The University is not responsible for any delay in submission including internet issues.
4. The candidates awaiting results/issue of certificates are required to submit the Declaration in the prescribed format provided in the Application Form.
5. Candidates cannot be admitted for more than one course at Centre for Distance and Online Education, NALSAR as the PCP and examinations may be conducted simultaneously for all the courses.
6. The University reserves the right to modify/revise the admission procedure, course curriculum, the examination pattern and the fee structure from time to time.
7. In case of any Force majeure/ Government restrictions University may decide to conduct the Personal Contact Programme / Examinations in online mode.
8. University reserves the right to cancel offering of a Programme, in case, the minimum required applications are not received. In such a case, the total fee paid by the candidate will be refunded.
9. Change of Course is not permitted once the admission formalities are over except for the courses where lateral entry provision is available.
10. **All the admissions are provisional.** Mere completion of the admission formalities and payment of fee will not entitle a candidate for admission to the programme. The University reserves the right not to consider the candidature of any candidate for admission to any programme, if the University finds him/her ineligible as per the criteria requirement of the programme and/or indulging in abusive, unruly behaviour with the faculty, staff or students of the University either personally or through abusive emails, phone calls or defamatory posts or blogs in the past or present.
11. The University reserves the right to cancel the admission and/or not to permit any candidate for writing the examinations on the basis of their past/present behavior, conduct, poor academic performance, repeat absence from taking examinations, non-payment of fee etc.
12. **Refund of Fee in case of withdrawal of admission**
 - a) In case of withdrawal within 15 days from the closure of the admission, 10% of the course fee paid shall be retained by the University towards administrative charges;
 - b) In respect of candidates who withdraw their candidature after 15 days from the closure of admission, total course fee paid by the candidates shall be retained by the University.
 - c) All other fees other than course fee, once paid is non-refundable.
13. The NALSAR University Academic Mis-Conduct Regulations, as approved by the Executive Council of the University will apply suitably for the candidates admitted under Centre for Distance and Online Education (CDOE).

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Sd/-
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