

University "VITEZ"

Faculty of Law

Editorial Board of the journal Zbornik radova

22.02.2024.

Call for authors to submit papers for the 10th issue of the journal Zbornik radova

Dear authors,

With the aim of promoting and improving scientific and research work in all areas of law (legal theory and practice) and other related social sciences, the Editorial Board of the journal Zbornik radova Fakulteta pravnih nauka publishes an invitation to all interested authors to submit their author's works for the 10th (tenth) issue of the journal. **The journal is published once a year and is indexed in HeinOnline, CEEOL (Central and Eastern European Online Library), Index Copernicus, Google Scholar, EZB (Elektronische Zeitschriftenbibliothek), and ROAD (Directory of Open Access scholarly Resources) databases.**

The deadline for submission of works is **September 30, 2024**. Papers should be sent exclusively in electronic form to the e-mail address: zbornik.pf@unvi.edu.ba according to the instructions below.

INSTRUCTIONS FOR AUTHORS

I GENERAL INSTRUCTIONS

1. The journal publishes works from all areas and branches of law studied at the Faculty of Law of the University "VITEZ", as well as areas and branches studied at other law faculties in the country or abroad.
2. Papers that meet the criteria of the journal are referred for review. The review process is anonymous for authors and reviewers and involves a double anonymous review. Papers are checked in plagiarism software before being referred for peer review.
3. If the submitted work does not fall within the scope of the journal, the executive editor, after consulting with the editor-in-chief, will return the contribution to the author. The executive editor will inform the author about such a procedure without delay, and the editorial staff at the next meeting.
4. No fee is charged for publishing contributions in the journal.
5. No royalties are paid for accepted submissions, nor are any other costs reimbursed.
6. The languages in which papers are accepted are Bosnian, Croatian and Serbian (in Latin or Cyrillic script) and English. The editor-in-chief can propose to the Editorial Board to publish the work in another language, if there is a justified need for it.

7. The maximum length of scientific papers can be one page or 16 pages of A4 format or 35,600 characters. The editors can exceptionally decide to publish a paper longer than the standard length at the suggestion of the editor-in-chief.

8. The maximum length of other types of works can be up to 8 pages of A4 format or half of an author's sheet, or a maximum of 17,800 characters. Papers that are longer than the standards established by these instructions are rejected by the executive editor and the contribution will be returned to the author.

9. Papers contain summaries of up to 150 words in one of the official languages of Bosnia and Herzegovina and in English, as well as up to 5 key words in the aforementioned languages.

10. After first making sure that the papers meet the requirements of the instructions for authors, the executive editor submits the papers for review, after consulting with the editor-in-chief and members of the Editorial Board from the field in which the paper is dealt with, and editorially evaluates the suitability of the paper for publication in the journal. Suitable works are sent for review and works deemed unsuitable are returned to the authors. The executive editor informs the members of the Editorial Board about all the papers received, as well as the decisions related to them, at the first following session.

11. To be published in the journal, each paper must receive two positive reviews. Reviewers can be professors from the University "VITEZ" or from outside that institution. In the event that one review is positive, and one is negative, the paper is referred to a third review. The executive editor informs the Editorial Board about the number of reviews and the final rating of the reviewers at the session where the decision is made to publish a specific issue of the journal. The decision on acceptance or rejection of a work for publication is made by the Editorial Board at the suggestion of the editor-in-chief.

12. The names of the authors are not known to the reviewers, nor are the reviewers to the authors. To avoid identification, the authors will avoid their indirect identification in the text of the paper when creating the paper. After the review, the comments of the reviewers are submitted to the authors for approval or rejection. If they accept the objections, the authors will submit the edited work within 7 days. In case of rejection of the comments of the reviewers, the Editorial Board, on the proposal of the editor-in-chief, will decide on whether the paper will be published or not.

13. Reviewers submit their reviews on a special form that they receive together with the review text.

14. Presentations, reviews, notes, and other works that are not scientific works are not reviewed. The decision on their eventual examination and publication is made by the editor-in-chief.

15. Papers submitted to the journal must be proofread. The authors accept the rights of the editors to publish the proofread work without further consultation with the authors. If there is a justified need for it, the consultation can be done with the authors based on the decision of the editor-in-chief.

16. Authors allow the journal to use their works for publication in any form (printed, online or similar). The journal also retains all other rights related to publication, unless otherwise agreed with the author. Works in the journal are published in accordance with the [Creative Commons Attribution-NonCommercial 4.0 International License](#).

17. Papers submitted for publication in the journal will not and cannot be submitted for publication in another publication, for which the author submits a separate statement along with the text for publication.

18. The journal will also publish summaries of expert and scientific articles by domestic authors published in foreign indexed journals, if such summaries are submitted by the author.

II STANDARDS FOR DESIGNING THE TEXT OF WORKS

1. Papers submitted for publication should be done in accordance with APA style guidelines.

2. The first page of the work contains the full name and surname of each author, academic or other title, institution where he works - if he is employed, contact information (e-mail) and ORCID ID. In addition to personal information, the title of the paper is also on the first page.

3. The second page contains a summary and a list of key words in accordance with point I, 9.

Editorial Board of the journal