

# Research Associate

## Policy Research and Outreach

Centre for Sustainable Development Research and Leadership  
The Energy and Resources Institute

### WHO WE ARE AND WHAT WE DO?

The Energy and Resources Institute (TERI) is an independent and multi-dimensional research institute, with capabilities in research, policy, consultancy, and implementation. We are innovators and agents of change in the energy, environment, climate change, and sustainability space, having pioneered conversations and action in these areas. Over the last four decades of its journey, TERI has emerged as one of the world's eminent research institutes in the field of energy, climate change, and sustainability. Established in 1974, TERI is headquartered in New Delhi and regional centres and campuses in Gurugram, Bengaluru, Guwahati, Mumbai, Panaji, and Nainital. Our 500+ team of scientists, sociologists, economists, and engineers, delivers insightful, high-quality action-oriented research and transformative solutions supported by state-of-the-art infrastructure. TERI is an ISO (International Organization for Standardization) certified in Quality Management System - ISO 9001: 2015; Environmental Management System - ISO 14001: 2015; and Occupational Health & Safety Management System – ISO 45001:2018.

The Centre for Sustainable Development Research and Leadership is a special centre based with TERI which, through research and stakeholder engagement, seeks to promote systemic change and drive leadership to accelerate the goals of sustainable development and climate action.

The Centre seeks to:

- **Promote systemic change:** Through research and capacity building on policy innovations such as green budgeting and green public procurement, the Centre seeks to foster greater integration of sustainable development through a systemic approach for addressing environmental issues.
- **Drive leadership through pioneering knowledge-based conversations and dialogues:** The Centre serves as the Secretariat for TERI's annual flagship convening – [World Sustainable Development Summit](#). Through the annual World Sustainable Development Summit convenings supplemented with [Act4Earth](#) research and engagement, the centre seeks to advance narratives that drive global ambition and actions at all levels.
- **Contribute towards further accelerating progress towards achieving goals of sustainable development and climate action:** The centre seeks to strengthen the interface between SDGs and climate action through research that examines the inter-linkages across various issue areas. Through engaging with forums such as the G20, UNFCCC, multilateral initiatives, and state governments, the centre seeks to propel informed, integrated and collectively driven agendas and initiatives.

### POSITION

TERI is looking to recruit a Research Associate who is motivated, dynamic, and talented professional with excellent communications skills who has the drive to dive deep into research to address policy questions as well as reach out to stakeholders through various outreach initiatives. The candidate will be a research professional who will be engaged in research and advocacy projects on various facets of sustainable development as well as developing new

projects through proposal writing. This position is most suited to an individual who is inclined towards bringing policy change in fast-paced policy research projects where frequent interaction with policy makers and other stakeholders is required. The candidate must be willing to go the extra mile and be able to cope in high-pressure environment.

### **ABOUT YOUR ROLE**

The candidate will undertake research and analysis of policy readiness, scope, schemes, and policy processes related to sustainable development policy innovations such as green budgeting, green public procurement, SDG reporting and undertaking to understand the interface between various SDGs including climate policy.

The candidate will play a role in organizing and mobilizing partnerships for the World Sustainable Development Summit and Act4Earth Initiative. The candidate will contribute to preparing policy briefs under the Act4Earth initiative on climate negotiations and sustainable development.

#### ***I. Research (~50%)***

- Support data analysis in research projects on sustainable development such as policy landscape, stakeholder mapping, readiness among governments and markets for policy innovations. This will include desk-based review of government data, published literature, and grey literature, as well as primary data collection from key stakeholders through interviews and engagement channels such as workshops and dialogues.
- Support the identification of gaps, barriers, and policy recommendations for mainstreaming sustainable development across issue areas with leading policy innovators and mentors.
- Support with designing data collection methodologies and data collection as and when required.
- Support writing, analysis, and production of high-quality knowledge products (reports, policy briefs, working papers) that encapsulate research findings.
- Travel as needed for research and advocacy, across India and abroad.

#### ***II. Outreach and Mobilizing Partners (~30%)***

- Support in organizing TERI's flagship initiative, World Sustainable Development Summit in coordination with partner organizations and various teams within TERI.
- Support different activities of the initiative including organizing thematic tracks, plenaries, and special events.

#### ***IV. Coordination and Communications (~20%)***

- Building and maintaining strong relationships with key stakeholders including governments, donors, research organizations and universities, civil society organizations, and corporate sector.
- Convening multi-stakeholder consultative dialogues with experts and mentors.
- Communicating research findings in diverse formats (blogs, policy briefs, presentations) suitable for stakeholders from government, international organizations, private and non-government sectors, with a focus on influencing policy and practice.

## **QUALIFICATIONS AND REQUIREMENTS WE SEEK**

- 1.5-2 years of non-internship experience is required.
- Academic training in law and public policy is required.
- Experience in diverse set-ups is desirable.
- Knowledge about areas such as green public procurement and green budgeting is desirable.
- Team player and must have a collaborative attitude.
- Ability to work individually when needed.
- Must be comfortable with multi-tasking.
- Should take initiative.
- Passion for bringing policy change to promote environmental sustainability, sustainable development and green growth.
- Knowledge of quantitative and qualitative research tools.
- Ability to synthesize and present complex information in a clear and concise manner which is suitable for diverse audiences.
- Ability to undertake desktop research through comprehensive literature review using primary and secondary sources.
- Integrity and transparency in working.
- Ability to coordinate activities such as multi-stakeholder events and dialogues.
- Excellent communications skills (written and verbal) in English.
- Ability to communicate clearly and coherently, particularly in formal and informal writing.
- Ability to work effectively with diverse stakeholder groups.
- Ability to think creatively
- Ability to work under pressure with tight deadlines.
- Responsible, self-motivated, respectful, and efficient.

## **LIST OF DOCUMENTS TO BE SENT**

Send the following documents to Ms Tripti Patra: [tripti.patra\\_c@teri.res.in](mailto:tripti.patra_c@teri.res.in)

- Cover letter
- Resume
- One writing sample of ~500-800 words (published or unpublished); can also be a co-authored piece

**Location:** New Delhi, India

**Deadline for applications:** 22nd March 2024

**Start Date:** The start date is as soon as possible.

Only shortlisted applicants will be contacted for interview.  
Shortlisted candidates will be given a topic for presentation.

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