

AIAC ADR JOURNAL GUIDELINES

General Conditions of Publication

1. Exclusive Submission Policy

All submissions to the AIAC Journal should be original and should not be simultaneously considered by any other publication.

2. Indemnity for Liability

Submissions are accepted for publication on the condition that they do not infringe the copyright or any other rights of third parties and that the work does not contain any obscene, offensive, defamatory or racially prejudiced material. All submissions will be checked for plagiarism by the AIAC Journal Team. Infringing, offensive, or plagiarized submissions will be liable for rejection.

3. Copyright Policy

As a condition of publication, the author grants the AIAC an irrevocable, transferable, non-exclusive, royalty-free license to reproduce, publish, and distribute their submission(s) in all media, including but not limited to print and any electronic services. The license is granted for the duration of the subsistence of the copyright including any extensions and/or renewals.

Open Access Statement

The AIAC Journal is committed to open access for academic work. All articles published in the AIAC Journal are freely accessible immediately from the date of publication. There are no author charges before publication, and no reader charges for accessing and downloading AIAC Journal articles for their personal use.

Timelines

The AIAC Journal strives to ensure a speedy and efficient review process. It reserves its discretion to determine the duration of the review. Authors should be prepared to make suitable changes to their articles as required by the AIAC Journal Team before publication. All decisions made by the AIAC Journal Team are final and are not subject to additional review.

We request all authors to review these guidelines, before contacting us with any queries.

Submission Guidelines

The AIAC Journal is an annual issue that accepts submissions from external contributors. All submissions must be accompanied by a cover letter indicating the name of the author, the title of the submission, and e-mail address of the author.

In the cover letter, the author must indicate his/her academic qualifications and affiliated professional or academic institutions. Co-authoring of papers among individuals of the same or different institutions is permissible. The cover letter must also contain a statement that the submission of the article to the AIAC Journal is exclusive.

The submissions will be acknowledged and evaluated by the AIAC Journal Team as may be necessary.

The AIAC Journal Team shall have the discretion to consult with independent peer reviewers in the process of evaluating the submissions. Should the AIAC Journal Team deem it necessary, the review of submissions may be double-blinded.

The AIAC emphasizes that the submission of an article does not automatically constitute acceptance and publication. It reserves the right to disapprove articles that do not meet its standards without further need of explanation. The AIAC Journal Team shall only contact the authors of the shortlisted submissions.

Submissions which have been approved upon initial evaluation shall be returned to authors for further revision. Revised papers must be submitted to the AIAC Journal Team within the prescribed timeline. Any paper that does not comply with the timeline, without justifiable reason, shall be rejected. Any communication from the AIAC Journal Team approving a submission upon initial evaluation does not guarantee its final publication.

Kindly submit all manuscripts for submission in MS Word format to journal@aiac.world.

Theme Guidelines

The AIAC Journal accepts submissions in the following categories:

- Long Articles – papers focusing on detailed analysis of the surrounding legal scenario at the domestic and international levels and/or cross-jurisdictional analysis as well as suggested solutions through a reform-oriented research methodology.
- Short Articles – papers focusing on analysis of contemporary legal issues from single or multiple legal perspectives, including, but not limited to, debatable and novel issues.
- Case Analysis – papers focusing on a detailed analysis of judgements, including the submissions deliberated therein and a critical analysis and/or comparison thereof.

The respective lengths of each contribution shall be:

- Long Articles: 6000 words (minimum) to 10,000 words (maximum).
- Short Articles: 3000 words (minimum) to 5000 words (maximum).
- Case Analysis: 2000 words (minimum) to 4000 words (maximum).

All Submissions must necessarily contain an abstract of not more than 250 words. All word limits are inclusive of footnotes, but exclusive of the Abstract.

The AIAC Journal is flexible on the word count depending on the quality of the submission. All submitted papers are expected to comply with the [Oxford University Standard for Citation of Legal Authorities \(OSCOLA\)](#).

Articles must deal with issues of interest and must demonstrate a high-level of analysis; articles of a purely descriptive nature will not be considered for publication. Those which involve an update of developments in a country or region, which may necessarily be of a descriptive nature, are acceptable.

Arbitrators, adjudicators, mediators, and counsel for parties are encouraged to submit case analysis on interesting awards or decisions which they have been involved in. Contributors will remain responsible for seeking all necessary consent from the parties concerned including the arbitral institution and must declare his / her involvement in the case.

Organization and Formatting Guidelines

1. General Outline

The general format of the paper shall be as follows:

- Title
- Abstract (with at least five keywords)
- Introduction
- Body
- Conclusion
- Figures (with captions) and tables (with captions)
- Acknowledgements

2. Paper Dimensions and Font Details

- The document shall be in A4 size, with margins set at 2.5 cm (top and bottom); 3 cm (left); and 2 cm (right).
- The document must be word-processed and in Times New Roman.
- The title of the paper should be in font size 14; the main text should be in font size 12; and the footnotes in font size 10.

3. Format Considerations

- The name, affiliation, and other details of the author must be confined to a separate cover sheet in order to expedite independent evaluation procedures.
- The following style of headings must be consistently used throughout the article:

1. First-level heading

A. Second-level heading

(a) Third-level heading

i) Fourth-level heading

- Figures and tables must, as much as possible, be inserted close to where they are first mentioned, and each figure and table shall have a corresponding caption. The captions for figures shall be placed below the associated figure, while captions for tables shall be placed above the associated table.
- All paragraphs must begin with a one-inch indent.
- Unless widely recognized, abbreviations and acronyms should be spelt out in full upon their initial appearance within the article.
- Dates must be written in "day-month-year" format.
- Place quotes embedded within a sentence using double quotation marks (" "). When a quotation is found within another quotation, use single quotation marks (' ').
- Paragraph numbering must begin sequentially from "1." When making references within the manuscript, please refer solely to paragraph numbers.
- All hyperlinks must be in black and must not be underlined.
- Bullets shall not be allowed in the body of the text.