

## **Policy and Education Developments Editor: Call for Applications**

### **Role and Responsibilities:**

The Policy and Educational Developments Editors should

- Take ownership for the strategic development of the PED section, in collaboration with the General Editor and Editorial Board.
- Identify the key themes internationally that are relevant to PED and ensure that they maintain an up-to-date awareness of this policy landscape.
- Forge new networks and utilise existing contacts and networks to solicit authors for the PED section.
- Ensure a minimum of two PED articles per print issue (four issues per year) and effectively manage the submission, editing and acceptance of the article through the online submission system (Editorial Manager).
- Liaise with the Social Media Editor and other Board members as appropriate to promote articles that ought to receive particular attention.
- Work in a collegiate manner, co-ordinating their work as part of a team across different time-zones and cultures.

### *Encourage new content*

- Encourage the submission of articles to the journal from expert researchers in the field including colleagues.
- Encourage 'rising stars' to submit to the journal.
- Be international in outlook.

### *Champion the Journal*

- Be an Ambassador for the journal; build, nurture, and grow a community around it.
- Increase awareness of the articles published in the journal in all relevant communities and amongst colleagues.

- Make the Journal essential reading, for example by highlighting key articles to relevant contacts to networks and contacts.

*Provide feedback and strategic suggestion*

- Attend meetings in person or through online participation with Taylor & Francis and the Editorial Board as required.
- Flag newsworthy articles for marketing.